

Dear Parent/ Carers,

Y11 Parent Evening

I would like to invite you to attend our Parents' Evening on Thursday 07th December 2023 between 4.30pm – 7.00pm. These meetings will be face-to-face. This will be an opportunity to speak to subject teachers about your child's options.

We will be using Arbor, as the booking system. This system allows you to choose your own appointment times and receive confirmation emails.

Appointments can be made online from Tuesday 21st November and will close on Thursday 7th December at 12pm. As always there will be one appointment slot given per child for each subject teacher which will last no longer than 5 minutes. It is important that we stick to this allocated time so the meetings do not overrun; if you wish to discuss further, you can arrange another meeting with your child's class teacher.

Please visit <https://heron-hall-academy.uk.arbor.sc/?/home-ui/index> as soon as possible to ensure you can login and are ready for the booking open date.

This is where you will be able to book your appointment from the date stated above. Login will be validated against the following information that we hold:

- Parent/Carer's Email Address
- Child's DOB

Take particular care when entering your details, especially with the date of birth and email address. If the login cannot be validated because any of these details are incorrect, please let the office know so that we can amend your records as soon as possible.

Attending this event is important to us and your child's future achievement.

At this event you will have the opportunity to:

- Collect a copy of your child's report which will include their recent mock examination grades
- Meet with your child's subject teachers for confidential discussions about their studies
- Help your child to plan for success – Mr Molokwu Assistant Headteacher will be at hand to provide information on the new 6th form.

Booking for the parent's evening can be made via the Arbor App (details have been previously shared regarding this with you)

The next few months are so important for your child's future success. We look forward to welcoming you here on 7th December.

Yours sincerely

Mr Arthur Barzey
Headteacher